

**Spay/Neuter Program  
Performance Review Committee Meeting  
DDA  
1.29.2010  
1:00 pm**

**Attendance**

Lauren Alberti	Mark Davis	Anne Gryczon
Jeffrey Bowersox	Kathy Gallagher	Jane Pierantozzi
Ruth Campbell	Murrey Goldthwaite	Lisa Tanielian
Anne Cavanaugh	Donna Gordon	

**OPENING REMARKS: (Kathy Gallagher)**

- Roll Call.
- Approval of 11/19/09 Minutes: Motion passed unanimously

**UPDATES**

**Spay/Neuter Reports (Lisa)**

- Printouts of statistics through 12/31/09 were provided to the group (summary below).

<b>Totals To Date</b>	<b># of Procedures</b>		<b>Income Eligible Clients Served</b>			
Completed	2,384		1,369			
Contingent - Pending	743					
	3,127					
	Contingent		Completed		Total	
Cats	503	67.70%	1,505	63.13%	2,008	64.21%
Dogs	240	32.30%	879	36.87%	1,119	35.79%
	743		2,384		3,127	
	Contingent		Completed		Total	
IE	584	78.60%	1,676	50.60%	2,260	72.27%
NP	159	21.40%	708	49.40%	867	27.73%
	743		2,384		3,127	
	Contingent		Completed		Total	
Kent	198	26.65%	552	23.15%	750	23.98%
New Castle	124	16.69%	558	23.41%	682	21.81%
Sussex	421	56.66%	1,274	53.44%	1,695	54.21%
	743		2,384		3,127	

**Legislative Issues - (Lisa)**

- Lisa continuing to work on. A number of calls have been made to Liheap to see about adding if Catholic Services can do our verifications. They are in their busy season, so may have easier time getting a few months from now.
- There was discussion about adding microchips to the program. There was discussion about the benefit of making it easier to return lost pets and the negative concern that it would take funds away from spay neuter surgeries.

**Non-Profit Allocations (Lisa)**

- The allocation will continue to be \$500 per organization for January, February, March & April.

**Pricing – Shelter, Vet & Complications (Lisa)**

- Continued discussion regarding raising each category by \$10. Basic analysis shows that it would mean 200 less animals would be done for the amount that was paid out through the end of the year. It was decided to table for now.

**Shelter Reports (Kathy, Lisa)**

- Continuing to track down prior year information. It does appear that some of the reports were done on fiscal year basis and some for the calendar year.

**Mailings & Posters – DSS (Lisa)**

- 5,000 postcards were mailed out first of the year. Call level is around 25 per day, with Mondays around 35. Mail volume increased as well, showing that some are pulling up forms online. There has been a higher volume of forms missing ID's & money orders requiring a great deal of follow up letters to request the information, which may be attributed to clients pulling up the forms rather than hearing the instructions in addition to the written instructions.

**ANNOUNCEMENTS**

**Next Meeting: Thursday, April 29, 2010, 1:00 PM.**